

# Sanjiv Suresh Babu

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## PROFESSIONAL SUMMARY

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- 3 years of experience in Ecommerce, Sales, Web design, UI/UX, and Management Information Systems.
- Proven track record of leading and coordinating teams and projects to deliver outstanding modern solutions.
- 6 years experience in Content Creation, Editing using Adobe Premiere Pro/After Effects and Davinci Resolve.

## EXPERIENCE

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### **IT Technician (Contract), IITAE Ltd . Basseterre, Saint Kitts**

Mar. 2020 - Aug. 2022

- Documented IT processes and procedures, allowing for faster on boarding of new employees.
- Led a team of IT professionals to successfully complete a major IT project on time and within budget.
- Streamlined IT operations by automating manual processes, resulting in a 37% reduction in IT costs.

### **Front End Developer (Contract), IITAE Ltd . Basseterre, Saint Kitts**

Mar. 2020 - Aug. 2022

- Design, build, or maintain web sites, using authoring or scripting languages, content creation tools, management tools, and digital media.
- Write, design, or edit web page content, or direct others producing content.
- Develop web site maps, application models, image templates, or page templates that meet project goals, user needs, or industry standards.

### **Innovation and Technology Coordinator, Saint Kitts and Nevis Robotics Association . Basseterre, Saint Kitts**

May. 2021 - Aug. 2022

- Developed and implemented technology initiatives to increase the use of technology in the classroom, resulting in improved student engagement and outcomes.
- Utilized technology to enhance instruction and promote student engagement
- Leveraged motion-capture technology to create realistic and lifelike animations

### **MISD Internship, Eastern Caribbean Central Bank. Basseterre**

September. 2021 - November. 2021

- Saint Kitts and Nevis Evaluate servers and perform maintenance and updates as necessary. Perform cyber security related tasks for all organization members and devices.

## EDUCATION

**Kwantlen Polytechnic University, Surrey, British Columbia**

Diploma of Education, Computer Information Systems, Present

**Clarence Fitzroy Bryant College, Clarence, Fitzroy**

Associate of Arts and Sciences, Information Technology, June. 2021

## SKILLS

<b>Critical Thinking</b>	Experienced	<b>Voice Acting</b>	Skillful
<b>Davinci Resolve</b>	Skillful	<b>Customer Service</b>	Experienced
<b>MS Office</b>	Experienced	<b>Problem Solving</b>	Expert
<b>Leadership</b>	Experienced	<b>Teaching/Training</b>	Experienced

## LANGUAGES

<b>English</b>	Native speaker	<b>Tamil</b>	Conversational
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